APPLICATION ESSENTIALS
PhD in Information Studies

BEFORE YOU APPLY

1. Determine if the iSchool matches your research focus
   - Explore the research areas of our faculty on the iSchool website at www.ischool.utoronto.ca
   - Explore the faculty members’ own websites.
   - View the program overview videos at www.youtube.com/user/iSchoolUofT

2. Are You Eligible?
   - An appropriate Master’s degree with high academic standing from a recognized university.
   - An average grade equivalent to an A- or better in a previous Master’s degree program.
   - Degree may be in any relevant discipline or area of study.

THE APPLICATION

3. Application Deadlines
   - The entry point into iSchool degree programs is once a year, in September
   - Online Application & All Supporting Documents: January 15, 2018

4. Application Form - Online
   - Schedule at least an hour of undisturbed time to complete the application form.
   - Use the SGS Graduate Admissions Application at https://apply.sgs.utoronto.ca

5. Application Fee
   - Only after the fee has been paid will applications be processed and assessed.
   - Fee payment enables the uploading of supporting documents including reference letters.
   - The fee is CAD $125 per program, paid to the School of Graduate Studies (SGS).

6. Supporting Documents
   a. Academic Letters of Reference
      - Required minimum: 3 academic letters of reference.
      - Letters from family members, peers or work colleagues are not acceptable.
      - Reference letters must address your academic abilities and be specific to your application to this program.
      - On the online application form applicants list the referee names and contact information.
      - Contact referees EARLY to confirm their availability before providing their information.
      - After payment of the application fee, referees are instructed to submit letters electronically.

   b. Post-Secondary Academic Transcripts
      - Submit final transcripts from each of the post-secondary institutions you have attended. If you are currently completing your final year of study then also submit interim transcripts.
      - Applicants will submit an electronic copy of their transcripts to the online application form by the application deadline (follow the form instructions).
      - If an offer of admission is made, official final transcript(s) will be a condition of the offer and will be required before the start of the program. Transcripts are considered official when they have been prepared, sealed in an envelope and signed over the back flap by an official at the issuing institution. Transcripts are to be sent directly to: Faculty of Information, University of Toronto, 140 St. George Street, Toronto, Ontario, Canada M5S 3G6, Attn: Admissions Office
      - Current and past University of Toronto students applying to the Faculty of Information, may give permission to the Faculty to download an official U of T transcript by emailing admissions.ischool@utoronto.ca
      - The Admissions Committee may at any time during the application process, request an official copy of transcripts for all post-secondary institutions attended.
      - For students whose admitting degree was granted outside of North America, the Faculty of Information will accept transcripts sent directly from World Education Services (WES) as official transcripts to be considered for admission. The Faculty of Information will consider the evaluation report from WES but will make its own evaluation decision.
c. Research Statement
- Submit via the online application form.
- Describe how your research interests align with the Faculty of Information research environment.
- Highlight anything in your education and professional background that is relevant to those interests.
- Be in essay format at approximately 1,500 words, in PDF or MS Word format.

d. Writing Sample
- Submit via the online application form.
- One of: an excerpt from your thesis, a major research paper, an article submitted for publication, a chapter from a book, or other similar publication.
- Original academic work
- Be approximately 5,000 - 10,000 words, in PDF or MS Word format.

e. A Current Curriculum Vitae (CV)
- Submit via the online application form.

f. If applicable, English Language Proficiency Test Scores
- View the Faculty website for the full list of acceptable tests and minimum required scores.

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<thead>
<tr>
<th>Test</th>
<th>Score</th>
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<tbody>
<tr>
<td>TOEFL iBT - Test of English as a Foreign</td>
<td>U of T Institution Code: 0982-00</td>
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<tr>
<td>Language, internet-based test</td>
<td>Overall score: 107</td>
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<td>Speaking section: 24</td>
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<tr>
<td>IELTS – International English Language</td>
<td>Overall score: 8.0</td>
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<tr>
<td>Testing System</td>
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<td>MELAB – Michigan English Language Assessment Battery</td>
<td>Overall score: 95</td>
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<tr>
<td>COPE – Certificate of Proficiency in</td>
<td>Overall score: 95</td>
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<tr>
<td>English</td>
<td>Writing Component: 41</td>
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<tr>
<td>U of T School of Continuing Studies –</td>
<td>Level 60, final grade: ‘A’</td>
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<tr>
<td>English Language Program</td>
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AFTER YOU APPLY

7. Check Your Application Status
- At the application website log in to check for the receipt of supporting documents.
- If one of your referees did not get your reference request, you can log in to the Graduate Admissions Application to have the request re-sent to them.

8. Financing Your Education
- Determine your income, expenses and the financial support from university and external sources.
- Program fees for 2016 entry are expected to be published online in July 2016.
- Use the 2015 entry fees as a guide, for planning purposes estimate a 5% increase for 2016 entry.
- The Faculty makes every effort to provide competitive funding packages for all its full-time domestic doctoral students. Review the information at https://ischool.utoronto.ca/current-students/fees-financial-aid/phd-funding/
- Applicants are encouraged to apply for appropriate awards, e.g. SSHRC, Ontario Graduate Scholarship (OGS), etc.

HELP

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<thead>
<tr>
<th>Faculty of Information</th>
<th>Contact Admissions: <a href="mailto:admissions.ischool@utoronto.ca">admissions.ischool@utoronto.ca</a>; Tel: 416-978-7121</th>
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<td><a href="https://ischool.utoronto.ca/current-students/money-matters/awards/">https://ischool.utoronto.ca/current-students/money-matters/awards/</a></td>
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<td>School of Graduate Studies</td>
<td>Application Form: <a href="https://apply.sgs.utoronto.ca">https://apply.sgs.utoronto.ca</a></td>
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<td>School of Graduate Studies: <a href="http://www.gradschool.utoronto.ca">www.gradschool.utoronto.ca</a></td>
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<td>International Students</td>
<td>International Degree Equivalency Tool: <a href="http://portal.sgs.utoronto.ca/current/admission/intdegequiv.asp">http://portal.sgs.utoronto.ca/current/admission/intdegequiv.asp</a></td>
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